



TTF Due Diligence Toolkit

A free interactive guide for understanding, conducting and reporting
Due Diligence under the UK/UK Timber Regulation.

Contains Due Diligence Summary Sheet for

UK Company A, Oak flooring



Timber Trade Federation

Leading Bodies of Trade

Version 1

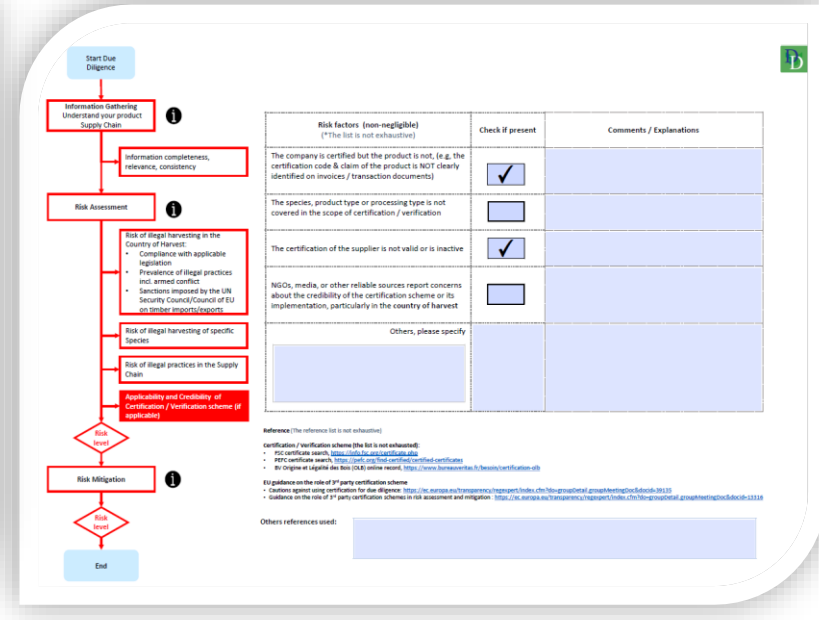
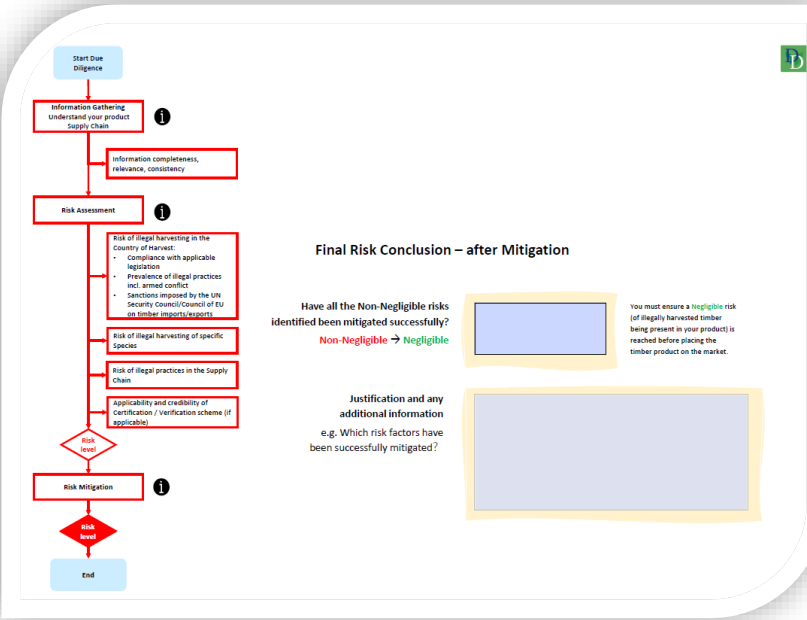
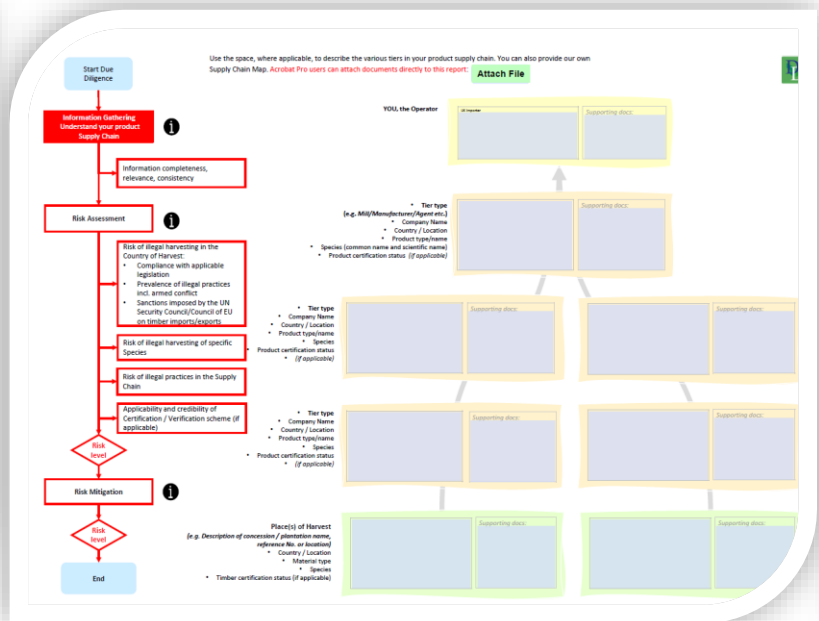
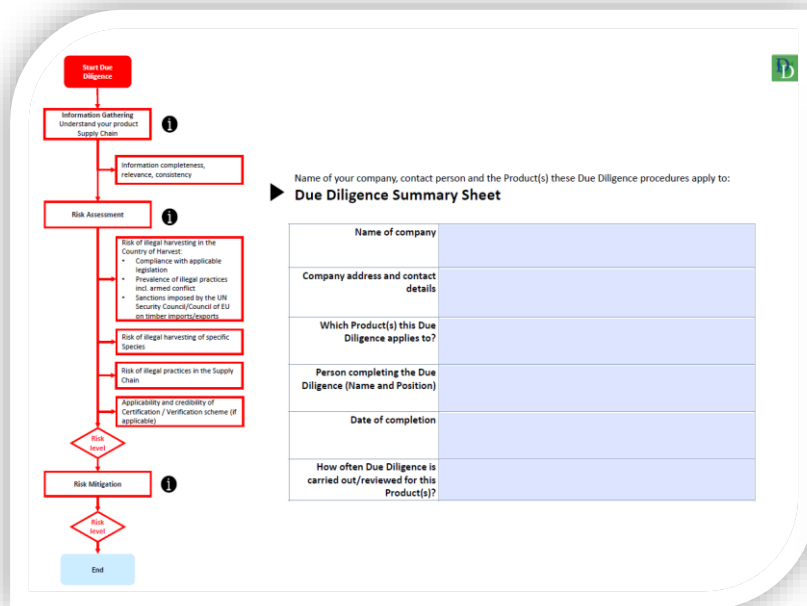
September 2020

- New to Due Diligence?
- What question to ask, common high-risk factors to be aware of?
- What/How to report actions and outcome?
- Useful platforms / references / stakeholder contacts
- Sourcing Plywood from China? – factory checklist in line with local requirements + common DD errors + areas of concern
- Other essential info

Free interactive step-by-step
toolkit + reporting template –
continuously updated

Download at:

<https://tff.co.uk/download/ttf-due-diligence-toolkit/>



How to use?

1. Follow the flow-chart DD steps
 2. Answer the questions. Add your own explanations + name of supporting documents. Adobe Pro users can directly attach files.
 3. Save your work
 4. Ready to share
- Under continuous updates, all feedback/suggestions welcome.**



Get ready for UK Timber Regulation

What is currently required by law?
@EUTR

The UK is now in a 'transition period' with the EU until the 31 December 2020 while a trade deal is being negotiated.

Data Insight
@TTFRPP

As the UK will no longer be in a custom union with the EU, timber importers bringing wood in from EU countries will become 'Operators' (instead of their current status as 'Traders').

What will change from Jan 2021
@UKTR

From the 1 January 2021 you have new obligations you must meet. Both importers and exporters will need to ensure they have appropriate documentation to meet their new obligations under UKTR.

Readiness Assessment
@Self-assessment questionnaire

This guidance explains the changes to help you position your business ahead of the upcoming obligations.

What should you do to be ready
@Steps

Priority Map

TTF Advice

Further information, support and leaflet:

[https://tff.co.uk/brexit-and-the-timber-industry /](https://tff.co.uk/brexit-and-the-timber-industry/)